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WONCA Europe Conference Kit

Introduction

Organising a WONCA Europe conference is not an easy task. It requires thoughtful preparation taking into account all kind of aspects. Based on earlier experiences a number of ground rules have been described to clarify the procedure and to assist the organisers.

This Conference Kit contains 3 parts:

Part 1: The bidding for the conference

- Invitation to bid
- Bidding procedure

Part 2: Contract and regulations

- Contract
- Protocol of the official ceremonies of WONCA Europe conferences
- Ethical standards for pharmaceutical companies at scientific congresses
- Gender Equity Standards for WONCA Scientific Meetings

Part 3: Organising the conference

- Guidebook and annexes
<http://www.woncaeurope.org/content/guidebook-wonca-europe-conferences>
<http://www.woncaeurope.org/content/annexes-guideline-organisation-wonca-conference>