13th December 2016

Topic: Invitation to Bid for the WONCA Europe Conference in 2020

WONCA Europe invites WONCA Europe Member Organisations to submit bids to host the 25th WONCA Europe Conference in 2020.

Member Organizations interested in hosting are invited to submit proposals by 1st February 2017 to the WONCA Europe Secretariat: SecretariatEurope@Wonca.net. Any bids that will be received after this date will not be taken into consideration for the WONCA Europe Conference 2020.

The winning host will be awarded during the WONCA Europe Council Meeting 2017 in Prague, which will be held on 28th June 2017, before the opening of the 22nd WONCA Europe Conference.

In accordance with the bidding procedure that was adopted in the WONCA Europe Council Meetings of Copenhagen and Rio in 2016, the WONCA Europe Executive Board and the Conference Committee are in charge of reviewing the bids for their consistency and compliance with the bidding procedure before the election ballot in Prague. Feedback will be provided to the candidates by 1st April 2017.

Candidates will have the opportunity to amend and clarify any issues raised and proposed by the WONCA Europe Executive Board and the Conference Committee by 1st June 2017.

During the Council Meeting in Prague the candidates will be invited present their bids with a Power Point presentation (7 minutes, max 10 slides).

Proposed content of the PowerPoint presentation should focus on:

- Title and theme of the conference, date for the conference.
- Conference venue, adequate facilities and technical equipment, auditorium size; number of rooms with possible number of seats, ground plan.
- Arrangements regarding involvement of WONCA Europe networks and special interest groups, preconference activities, and the Vasco da Gama Movement preconference.
- Enough hotel accommodations with negotiated special prices, including low budget accommodations; distance from hotels to the conference venue; transport arrangements.
• Conference fee, including graded fees for trainees and graded fees or scholarships for
colleagues from developing countries; the information about early birds.
• Costs for travelling to the venue from major destinations.
• Social programme of events attractive to delegates and accompanying persons.

Finally, we would like to remind the interested parties that according to the WONCA World bylaws no
regional conference may take place within four months of a WONCA World Conference. Hence, when
preparing your bid, please take into account that the 23rd WONCA World Conference will be held in Abu
Dhabi between 25th and 29th November 2020.

Please find more information on the bidding procedure in the attached document.

Sincerely,

Dr Anna Stavdal
WONCA Europe President

Dr Harris Lygidakis
WONCA Europe Hon. Secretary